



Group Meetings - Income & Expenditure

To: The Treasurer

From: Co-ordinator Tel:
(Please print)

Name of Group

Group ID.....

Income

For meetings between

/ / and / / £ (4006)

Other sources (please detail)..... £.....

..... £.....

..... £.....

Sub total Income £ _____

Expenditure

Deductions for refreshments at cost (or ____ members @ 25p each) £ (7200)

Other deductions (give details and attach receipts where possible)

..... £.....

..... £.....

..... £.....

Sub total Expenditure £ _____

Total Income minus Expenditure: £ _____
(Please make cheques payable to U3A Dacorum)

Signature.....

Date.....

Treasurer's use only

Department Code: Cheques Received £ Remittance Number: