



# Group Outing or Event Cheques Received

To: The Treasurer

From: Organiser ..... Tel: .....  
(Please Print)

GROUP NAME.....

TRIP or EVENT DATE .....

DETAILS (Destination etc.) .....

.....  
.....

Number of Participants ..... @ £..... each

TOTAL INCOME    £ \_\_\_\_\_

Notes (if any) .....

.....  
.....

Please find ..... (no. of cheques)      Total £ \_\_\_\_\_

Signed.....      Date.....

### Treasurer's use only

Cheques Received.....      Total £.....

N/Code.....      Department Code.....      Remittance No .....